

UNIVERSITY OF HORTICULTURAL SCIENCES, BAGALKOT

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Administrative Office
Sector, No 60 Navanagar
Bagalkot

No. AO/Est-II/Guidelines/ /2011-12, Date: 18.11.2011

NOTIFICATION

Sub: Guidelines for the UHS, Bagalkot faculty attending International Training / Conference etc.

Ref: 1. Proceedings of the Screening Committee Meeting held on 31.10.11
2. Approval of the Vice-Chancellor

PREAMBLE :

The Scientist / Teachers working in the University of Horticultural Sciences, Bagalkot are more enthusiastic to attend the International Training / Conferences. But the University cannot permit all the teachers whenever they request for the same. Since the University is newly established, University does not have any Rules / Regulations or Guidelines for the Selection of teachers for attending International Training / Conference etc. In this connection the Screening Committee of the University met on 31.10.2011 and discussed in detail on the subject and decided to frame the Guidelines for the UHS faculty for attending International Training / Conferences etc.

Hence the order,

The Screening Committee of University of Horticultural Sciences, Bagalkot is pleased to frame the Guidelines for the fair selection of the faculty for attending International Training Conferences etc. The Selection shall be subjected to the following guidelines and approval of the Vice-Chancellor.

Guidelines for Deputation

- 1) The candidate should have completed 5 years of service in any farm University.

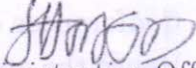
In cases, where there are no candidates with 5 years of service for attending International Training/ Conference are available and then candidate with minimum of 3 years service can be considered.

- 2) An applicant is provided with grants by the University only once in 5 years.
- 3) Papers accepted for oral presentation should be given 1st preference, followed by poster presentation
- 4) The applicant shall be the 1st author only. In case the 1st author is not attending the conference, the second author will be permitted for the conference, provided the first author submits a letter to the university in this regard.

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- 5) The author claiming the credentials should have been directly involved in the said research programme. However, this will not be applicable for invited presentations/lead papers.
- 6) Preference shall be given to fresh applicants based on seniority
- 7) The University shall provide minimum economy class air fare.
- 8) The University shall reimburse the registration fees.
- 9) A maximum of 12 members shall be permitted once in every year depending upon the budget allocation. However not more than two will be recommended for any one conference.
10. The committee should meet as and when applications are received and scrutinized to make recommendation to the University.
11. The Scientists/Teachers after performing the tour should submit a tour report in triplicate to the University.
12. In the case of candidates going on International training, they should have been selected by the organizers for the said training routed through University. The training expenditure should be borne by the host organization and the University will provide economy air-fare, in case the organizer are not providing the travel cost.
13. Further, the Scientists/Teachers should give a presentation and share their experience at the concerned campuses.

By Order


Administrative Officer

CWC to :

1. Personal Secretary to Vice Chancellor, UHS, Bagalkot
2. All Campus Officers, UHS, Bagalkot
3. All Deans / Special Officers, College of Horticulture
4. Heads, ZHRS / RHREC / HRS / AICRP Schemes
5. Office copy