

**ACADEMIC INFORMATION AND  
REGULATIONS FOR B.Sc. (Hort.) DEGREE PROGRAMME  
UNDER SEMESTER SYSTEM**

**1. TITLE**

The Academic Regulations shall be called “THE UNIVERSITY OF HORTICULTURAL SCIENCES, BAGALKOT, ACADEMIC INFORMATION AND REGULATIONS governing B.Sc.(Hort.) DEGREE PROGRAMME”. These shall be applicable to the students admitted from the academic year 2015-16 and onwards.

**2. DEFINITIONS**

**2.1 Academic Year**

An Academic year is a period during which a cycle of study is completed. It shall consist of two Semesters.

**2.2 Semester**

A semester shall consist of a minimum of 21 weeks with not less than 110 instructional days including examination days.

**2.3 Curriculum**

A series of courses designed to provide learning opportunities to meet the requirement for awarding a degree.

**2.4 Course**

A course is an unit of instruction or segment of subject matter to be covered in a semester and is an integral part of the curriculum. It shall have a specific number, title and credit hours.

**2.5. Credit Hours (Course Credit)**

A measure of quantity of work done in a course. One credit represents one hour of lecture per week or 2 ½ hours of laboratory or field work per week through a semester. For example 2+1 implies, two theory classes of 1 hour each and practical class of 2 ½ hours per week.

**2.6 Course Load**

The number of credit hours, a student can register in a semester.

A student shall not register for more than 23 credits in a semester excluding non load courses and supplementary courses. However, a student is permitted to register for a maximum of 15 supplementary credits limiting to a total of 30 credit hours in a semester. No student is permitted to register for a course both as regular and supplementary simultaneously in a semester.

**2.7 Grade Point (GP) of a Course**

It is a measure of academic performance of a student in a course and quality of work done. It is expressed on a 10 point scale upto second decimal place. It is computed by dividing the percentage of marks obtained in a course by 10. Minimum pass for a course shall be 5 Grade Point.

**2.7.1 Grade Point / Symbol for the registered course**

Grade point/ Symbol obtained	Result	Value
5.00 & above	Pass (individual subject)	GP as indicated
Less than 5.00 (F)	Fail	Zero
'SA'	Shortage of attendance	Zero
'S'	Satisfactory	-
'US'	Unsatisfactory	-
'A'	Absent for the final theory external Exam	Zero
R	Repetition of Course	-

**2.8 Course Credit Point**

A course credit point is a product of course credit and grade point secured by a student in a course which shall be expressed upto second decimal place.

**2.9 Grade Point Average (GPA)**

It is a measure of quality of work done in a semester. It is a quotient between the total credit points secured by a student in various courses registered and the total course credit registered during that semester. It shall be rounded off to the second decimal place.

## 2.10 Cumulative Grade Point Average (CGPA)

It is a quotient of cumulative credit points obtained by a student in all the courses registered from the beginning of the first semester of the degree programme divided by the total course credits of all the courses which a student had registered upto the end of a specified semester. It determines the cumulative performance of a student in all courses taken during a period covering more than a semester. The CGPA is to be rounded off to the second decimal.

## 2.11 Overall Grade Point Average (OGPA)

It is a measure of overall performance of a student on completion of the degree programme. It is obtained by dividing total number of credit(Grade) points earned by a student at the end of the degree programme by the total number of course credits prescribed for the said programme. The OGPA is rounded off to the second decimal. Minimum pass for graduate degree is 6.00 out of 10.00 OGPA.

A student securing an OGPA of less than 6.00, is not eligible for award of the degree. Further, such student may register for courses in which the student has secured Grade Point between 5.00 and 6.00 and try to improve the OGPA. The improved OGPA will be restricted to 6.00 / 10.00.

### CONVERSION TABLE - SEMESTER SYSTEM

(Equivalent Percentage of Marks for a Given OGPA 10 Point Scale)

OGPA	6	7	8	9	OGPA	6	7	8	9
0.00	60.00	70.00	80.00	90.00	0.10	61.00	71.00	81.00	91.00
0.01	60.10	70.10	80.10	90.10	0.11	61.10	71.10	81.10	91.10
0.02	60.20	70.20	80.20	90.20	0.12	61.20	71.20	81.20	91.20
0.03	60.30	70.30	80.30	90.30	0.13	61.30	71.30	81.30	91.30
0.04	60.40	70.40	80.40	90.40	0.14	61.40	71.40	81.40	91.40
0.05	60.50	70.50	80.50	90.50	0.15	61.50	71.50	81.50	91.50
0.06	60.60	70.60	80.60	90.60	0.16	61.60	71.60	81.60	91.60
0.07	60.70	70.70	80.70	90.70	0.17	61.70	71.70	81.70	91.70
0.08	60.80	70.80	80.80	90.80	0.18	61.80	71.80	81.80	91.80
0.09	60.90	70.90	80.90	90.90	0.19	61.90	71.90	81.90	91.90

OGPA	6	7	8	9	OGPA	6	7	8	9	10
0.20	62.00	72.00	82.00	92.00	0.61	66.10	76.10	86.10	96.10	
0.21	62.10	72.10	82.10	92.10	0.62	66.20	76.20	86.20	96.20	
0.22	62.20	72.20	82.20	92.20	0.63	66.30	76.30	86.30	96.30	
0.23	62.30	72.30	82.30	92.30	0.64	66.40	76.40	86.40	96.40	
0.24	62.40	72.40	82.40	92.40	0.65	66.50	76.50	86.50	96.50	
0.25	62.50	72.50	82.50	92.50	0.66	66.60	76.60	86.60	96.60	
0.26	62.60	72.60	82.60	92.60	0.67	66.70	76.70	86.70	96.70	
0.27	62.70	72.70	82.70	92.70	0.68	66.80	76.80	86.80	96.80	
0.28	62.80	72.80	82.80	92.80	0.69	66.90	76.90	86.90	96.90	
0.29	62.90	72.90	82.90	92.90	0.70	67.00	77.00	87.00	97.00	
0.30	63.00	73.00	83.00	93.00	0.71	67.10	77.10	87.10	97.10	
0.31	63.10	73.10	83.10	93.10	0.72	67.20	77.20	87.20	97.20	
0.32	63.20	73.20	83.20	93.20	0.73	67.30	77.30	87.30	97.30	
0.33	63.30	73.30	83.30	93.30	0.74	67.40	77.40	87.40	97.40	
0.34	63.40	73.40	83.40	93.40	0.75	67.50	77.50	87.50	97.50	
0.35	63.50	73.50	83.50	93.50	0.76	67.60	77.60	87.60	97.60	
0.36	63.60	73.60	83.60	93.60	0.77	67.70	77.70	87.70	97.70	
0.37	63.70	73.70	83.70	93.70	0.78	67.80	77.80	87.80	97.80	
0.38	63.80	73.80	83.80	93.80	0.79	67.90	77.90	87.90	97.90	
0.39	63.90	73.90	83.90	93.90	0.80	68.00	78.00	88.00	98.00	
0.40	64.00	74.00	84.00	94.00	0.81	68.10	78.10	88.10	98.10	
0.41	64.10	74.10	84.10	94.10	0.82	68.20	78.20	88.20	98.20	
0.42	64.20	74.20	84.20	94.20	0.83	68.30	78.30	88.30	98.30	
0.43	64.30	74.30	84.30	94.30	0.84	68.40	78.40	88.40	98.40	
0.44	64.40	74.40	84.40	94.40	0.85	68.50	78.50	88.50	98.50	
0.45	64.50	74.50	84.50	94.50	0.86	68.60	78.60	88.60	98.60	
0.46	64.60	74.60	84.60	94.60	0.87	68.70	78.70	88.70	98.70	
0.47	64.70	74.70	84.70	94.70	0.88	68.80	78.80	88.80	98.80	
0.48	64.80	74.80	84.80	94.80	0.89	68.90	78.90	88.90	98.90	
0.49	64.90	74.90	84.90	94.90	0.90	69.00	79.00	89.00	99.00	
0.50	65.00	75.00	85.00	95.00	0.91	69.10	79.10	89.10	99.10	
0.51	65.10	75.10	85.10	95.10	0.92	69.20	79.20	89.20	99.20	
0.52	65.20	75.20	85.20	95.20	0.93	69.30	79.30	89.30	99.30	
0.53	65.30	75.30	85.30	95.30	0.94	69.40	79.40	89.40	99.40	
0.54	65.40	75.40	85.40	95.40	0.95	69.50	79.50	89.50	99.50	
0.55	65.50	75.50	85.50	95.50	0.96	69.60	79.60	89.60	99.60	
0.56	65.60	75.60	85.60	95.60	0.97	69.70	79.70	89.70	99.70	
0.57	65.70	75.70	85.70	95.70	0.98	69.80	79.80	89.80	99.80	
0.58	65.80	75.80	85.80	95.80	0.99	69.90	79.90	89.90	99.90	
0.59	65.90	75.90	85.90	95.90	0.00	-	-	-	-	100
0.60	66.00	76.00	86.00	96.00						

### **3. B.Sc. (Horticulture) DEGREE PROGRAMME**

The University offers B.Sc. (Horticulture) Degree Programme in its eight constituent colleges at Arabhavi (Belagavi), Bidar, Bagalkot, Kolar, Mysuru, Sirsi (Uttara Kannada), Munirabad (Koppal) and Bengaluru campuses.

#### **3.1 Duration of Degree Programme**

Normal duration of the degree programme is four academic years with 8 semesters having two semesters in each academic year.

#### **3.2 Medium of Instruction : English**

### **4. ADMISSION**

#### **4.1 Eligibility for Admission to B.Sc. (Horticulture)**

**4.1.1 B.Sc. (Hort.) degree programme:** A pass in the two years PUC examination of the Karnataka Pre-University Board with combination of Physics, Chemistry, Biology, Mathematics and any other science subject or an equivalent examination with the same combinations or a pass in two years PUC examination of the Karnataka Pre-University Board with Inter-Horticultural / Agricultural subject.

The seats will be allotted through common web counseling conducted by Karnataka Examinations Authority (KEA), Bengaluru.

NOTE : i) The student must have compulsorily attended CET (PCMB) Examination conducted by the Karnataka Examination Authority, Bengaluru during respective year of admission.

ii) Reservation of seats shall be made as per state Government order in force from time to time.

iii) The Horanadu and Gadinadu students will be considered for admission among others subject to fulfilling the eligibility conditions for admission, except domicile conditions.

Such students whose mother tongue is Kannada, Tulu or Kodava and who are residing outside the state of Karnataka but within the territory of India and who reside in disputed Kannada speaking area of South Sholapur or Akkalkot or Jath or Gadhinglaj Talukas of Maharashtra state or Kasargod taluk of Kerala state should have passed the qualifying examination provided that the students shall undergo a simple test to prove their ability to speak, read and write Kannada, conducted by the CET Cell.

The admission at State Farm Universities to the Two Year Diploma holders on Lateral Entry basis is introduced from the academic year 2015-16. Under this provision, 5 per cent of the intake seats shall be reserved. The candidates who possess Two Year Diploma in Horticulture shall be admitted to B.Sc.(Hort.). The common entrance examination shall be conducted to select the candidates for admission in Farm Universities.

#### **4.2 ICAR quota**

The eligibility requirements for filling up of 15 per cent seats of graduate admission of ICAR candidates to Horticulture degree programme will be as prescribed by the ICAR/ University from time to time.

#### **4.3 Reservation of Seats**

Admission to the University is made subject to reservation of seats as stipulated by the State Government in this behalf from time to time. The vertical reservation is made for Scheduled Caste, Scheduled Tribes and Categories I, IIA, IIB, IIIA & IIIB. The Horizontal reservation is made as per the provisions of Act for Horticulturists/Agriculturists or children/ward of Agriculturists, Rural Candidates, Kannada Medium Candidates, NCC /Sports/Scouts & Guides, Anglo Indians, Children of Defence Personnel, Ex-Servicemen or as prescribed by the Govt. of Karnataka. The seats are also

reserved for Hyderabad-Karnataka students as per the Govt. Order. Besides 15 per cent of the ICAR quota, additional seats are made available for the nominees of the Government of India (ICAR) (this includes NRIs/ Foreign Nationals).

**Note:** The term 'ward' shall be applicable only in the case of those candidates where both parents are not alive as evidenced by death certificate.

#### **4.4 Application for Admission :**

Application for admission shall be made to the CET cell of Karnataka Examination Authority on a prescribed form which may be obtained from the website of KEA as per notification issued from time to time.

Candidates belonging to foreign countries are required to send their application through the Indian Council of Agricultural Research, Krishi Anusandhan Bhavan, New Delhi-110-002.

The applications of candidates sponsored by the respective State Governments only will be considered against the quota reserved by the Government of India (ICAR) to the respective States.

Only a person who is a citizen of India and who has studied in any Educational institution in the State of Karnataka for a minimum period of seven years at any time prior to the date of submission of the application for admission shall be eligible to apply.

#### **4.5 Mode of Admission**

**4.5.1** Admission for the seats under different categories (except ICAR quota) shall be made strictly according to merit through web counseling conducted by KEA, Bengaluru, relative merit being determined based on percentage of marks scored in PUC PCMB (50%) and marks scored in Karnataka State CET PCMB (50%) for degree programme.

#### **4.5.2 The admission of candidates is subject to the following conditions**

- a) Seat being vacant
- b) Verification of original marks card and other related certificates
- c) Payment of prescribed fees on or before the notified dates for such purpose,
- d) Registration of courses before the last date and
- e) Production of Transfer certificate / Migration Certificate from the previous college/ institution studied.

**4.5.3** Admission for the reserved seats excluding those set apart for Horticulturists/Agriculturists or Children/Ward of Agriculturists, Kashmiri Migrants and Government of India nominees shall be made strictly according to the merit of candidates eligible for the reserved seats, subject to the same conditions mentioned above. If there are any reserved seats unfilled, such seats shall be deemed to have been transferred to the general pool and filled up as indicated above.

In respect of seats set apart for Horticulturists/ Agriculturists or Children/Ward of Agriculturists, admission shall be made strictly according to the merit prepared considering 25 % marks secured in II PUC PCMB plus 25% of marks secured in CET PCMB plus 50% of marks secured in the Practical Test. In Practical Test the candidate should secure minimum of 50% marks for eligibility.

### **5. REGISTRATION**

#### **5.1 Registration for the first time in the University**

**5.1.1** The selected candidates for the admission shall pay the prescribed fees to KEA at the time of seat allotment. Whereas, the selected candidates from ICAR shall pay the specified balance fees on or before the prescribed date. All the candidates who have selected shall report for registration on

the first day of the first semester. They shall receive the guidelines for registration from the Deans of the concerned college.

**5.1.2** The candidates selected during subsequent counselling shall register to the semester on or before the last day of admission order and his/her attendance shall be reckoned from the date of the registration.

**5.1.3** Registration of candidates admitted from waiting list shall cease after four weeks of commencement of the first semester.

## **5.2 Registration in subsequent semesters**

**5.2.1** Registration for a semester shall commence three weeks in advance of the date of closure of the previous semester.

**5.2.2** The last date for registration for any semester shall be the first day of commencement of the semester. However, students are allowed to register upto a maximum of six working days after the last date for registration on payment of a penalty fee as prescribed by the University from time to time.

**5.2.3** A student shall be present in person for registration in each semester and shall produce the identity card if demanded by the official in-charge of registration. Only under unavoidable circumstances, a student with recommendation of the concerned Deans and with prior permission of the University may be permitted to register in absentia.

**5.2.4.** Students before registering for courses at the beginning of every semester shall clear all dues to the University and its units such as hostels, library, NSS/PT, Students' Association, Departments and Research Station/Schemes.

**5.2.5** A student admitted to graduate programme and registered for the courses shall not be permitted to discontinue in the first semester of first year. If the student does so, the admission stands cancelled.

**5.2.6.** If a student admitted to graduate programme fails to complete at least one loaded course with symbol other than Shortage of Attendance (SA) or Fail (F), or Unsatisfactory (US) in the non load credit courses during the first semester, the student's admission stands cancelled.

**5.2.7** The students shall have to clear all the dues before discontinuing degree programme temporarily or cancelling their admissions of the College and Hostels which shall be finally confirmed by the concerned Heads of the Institutions while sending the proposals.

## **5.3. Counselling System**

**5.3.1** The students on their admission shall be divided into convenient batches by the Deans of the concerned college and each batch is assigned to one of the teachers who is designated as counsellor. Each student immediately after enrolment fills up the registration card with the guidance of counsellor. Among other things, the counsellors shall help the students in planning their academic programmes.

**5.3.2** The counsellor will establish and foster close personal relationship with students assigned during their entire stay in the college. The counsellor will have periodical meetings atleast twice in a semester either with the entire batch of students or with each individual student as often as is considered necessary in an effort to know their problems, review their study programme and take such remedial actions as may be necessary in consultation with the concerned teachers and the Deans.

**5.3.3** The counsellor will maintain a record of the students containing previous particulars, courses registered and grades obtained in each course in each semester as per the format prescribed by the University. The progress of the students shall be intimated in prescribed format to their parents as and when found necessary.

## 6. Semester Fees

### 6.1 B.Sc.(Hort.) FEE STRUCTURE FOR THE STUDENTS ADMITTED DURING THE YEAR 2015-16 AND ONWARDS

Sl. No.	Particulars	GM / OTHERS				Cat.I (income limit 2,50,000)				SC/ST			
		I Year		II & Onwards		I Year		II & Onwards		I Year		II & Onwards	
		I Sem	II Sem	I Sem	II Sem	I Sem	II Sem	I Sem	II Sem	I Sem	II Sem	I Sem	II Sem
1	Registration fee	280	990	550	0	280	550	440	330	280	550	440	220
2	Tuition fee	3260	0	5500	0	3260	0	0	0	3260	0	0	0
3	Library fee	330	275	275	275	330	0	0	0	330	0	0	0
4	Sports fee	500	275	275	275	500	0	0	0	500	0	0	0
5	Tour fee	2900	3850	2750	2750	2900	3850	2200	2200	2900	3542	2200	2200
6	Admission fee	2130	0	0	0	2130	220	0	0	2130	0	0	0
7	Academic Information & Regulation fees	220	0	0	0	220	0	0	0	220	0	0	0
8	Youth Red Cross Wing Membership fees	50	0	55	0	50	0	55	0	50	0	55	0
9	Magazine fee	350	1100	0	1100	350	1100	0	1100	350	1100	0	1100
10	Medical fee	370	330	0	0	370	330	0	0	370	0	0	0
11	Caution Money Deposit	3600	0	0	0	3600	0	0	0	3600	0	0	0
12	NSS	0	0	40	40	0	0	40	40	0	0	40	40
13	Association /Club fee	350	0	0	0	350	0	0	0	350	0	0	0
14	Students Aid Fund	400	0	440	0	400	0	407	0	400	0	407	0
15	Examination fees	1480	550	550	550	1480	0	0	0	1480	0	0	0
16	Insurance Health Aid Fund (per year)	480	0	550	0	480	0	473	0	480	0	473	0
17	Laboratory	1430	1100	1100	1100	1430	0	0	0	1430	0	0	0
18	Welfare Funds	50	0	55	0	50	0	55	0	50	0	55	0
19	Documentation fees	320	0	0	0	320	0	0	0	320	495	0	0
<b>TOTAL Rs.</b>		<b>18500</b>	<b>8470</b>	<b>12140</b>	<b>6090</b>	<b>18500</b>	<b>6050</b>	<b>3670</b>	<b>3670</b>	<b>18500</b>	<b>5687</b>	<b>3670</b>	<b>3560</b>

- 6.2** All the students who are admitted to the degree programmes should pay the prescribed fees (non-refundable) on the spot and on the day of admission.
- 6.3** *Registration fees shall not be refunded once the student has registered for a course in the University. Tuition and other fees paid by the students admitted to the University shall not be refunded except when students registering for a semester are forced to drop out from the semester by the University for any reason other than on disciplinary grounds.*
- 6.4.** The sports fee collected is to be distributed proportionately in the ratio of 70%, 15% and 15% for sports, NCC and NSS activities respectively. In the campus where there is no NCC programme, the portion may be added to sports.
- 6.5.** Each college will pay Rs. 500/- as Registration fee and Rs. 50 per student as one time fee to become member of the youth Red Cross Wing (K). Of the amount so collected, each wing will spend 70% for its activities and 30% will be sent to the state level wing at Bengaluru.
- 6.6.** All the students who are registering for subsequent semester shall pay the prescribed fees (non-refundable) on or before the day of registration.
- 6.7.** The NCC deposit shall be collected from the students where NCC is in operation.
- 6.8** The tuition fee will be reimbursed to the children of Ex-Servicemen as per the Govt. Order issued from time to time for the purpose.
- 6.9.** The students who have been admitted from one college to another are exempted from payment of tuition fees and CMD deposit.
- 6.10.** Non resident Indians (NRI) and foreign nationals have to pay 4000 US \$ per annum over and above existing fees as a Institutional Economic Fees.
- 6.11.** All SC/ST students must apply compulsorily GOI scholarships through respective colleges.
- 6.12** The SC/ST/Category-I students, who wishes to avail/claim the fee concession need to apply to the concerned state departments through Dean of the respective colleges before prescribed last date. The concerned Dean of the college has to pursue the matter with concerned department officials for the reimbursement of the fee.
- 6.13.** For other categories to claim fee concession in respect of tuition fees, laboratory fees, library, sports and examination fees have to apply

to District Officer of BCM through respective colleges during the financial year for reimbursement.

#### **6.14 Miscellaneous Fees (Payable at Appropriate Time)**

##### **Applicable to all the students**

Sl.No.	Particulars	Amount
1.	Re-admission	700-00
2.	Migration certificate	500-00
3.	Duplicate migration certificate	700-00
4.	Duplicate provisional certificate	600-00
5.	Duplicate scholarship certificate	300-00
6.	Bonafide certificate	200-00
7.	Duplicate bonafide certificate	250-00
8.	Certificate of academic progress	200-00
9.	Duplicate certificate of academic progress	250-00
10.	Certificate indicating study expenses	200-00
11.	Duplicate OGPA card	700-00
12.	Duplicate Grade Card	200-00
13.	Re-registration	700-00
14.	Character Certificate	200-00
15.	Any other certificate	200-00
16.	Duplicate of other such certificate	350-00
17.	<b>Convocation</b>	
	In - person / In absentia	1500/2000
	Penal fee if remained absent for convocation	700-00
18.	Application fee for admission to UG degree programme for others	600-00
19.	Application fee for admission to UG degree programmes for SC/ST/Cat-I Students	300-00

20.	Penal fee for late registration (per day)	30-00
21.	Duplicate degree certificate	2500-00
22.	Duplicate gold medal/any award certificate	1500-00
23.	Supplementary Exam for each Course	150-00
24.	Retotaling for External theory Exam	150-00
25.	Photostat copy of evaluated answer paper	100-00
26.	Revaluation of each answer paper	500-00
27.	Conversion Certificate of equivalent percentage of marks with regard to CGPA to OGPA (For Trimester students)	
	General Merit	5000-00
	SC/ST/Cat-I	2500-00
29.	Duplicate Conversion Certificate of equivalent percentage of marks with regard to CGPA to OGPA for Horticulture faculty (For Trimester students)	1000-00
30	Missed internal examination fees (per subject)	150-00

**Note : All the above fees are subject to change from time to time.**

### 6.15 Refund of Caution Money Deposit

Caution money is refundable on completion of the degree programme for which a candidate is admitted or on leaving the course. The student should claim the caution money furnishing the prescribed receipt and **“NO DUES CERTIFICATE”** within a period of six months from the date of completion of the degree programme

or from the date of leaving the course. If the claims are not made within the above period the students will lose claim over the deposit.

## 7. CURRICULA

An enrolled student shall complete course credits as mentioned below in order to earn a bachelor’s degree with a OGPA of not less than 6.00 in the 10 point scale of grading.

B.Sc.(Hort.) ... 162+8\*

The above mentioned course credits include courses in a) Horticultural Sciences, (b) Natural Resource Management, (c) Allied Sciences, (d) Basic Sciences & Humanities e) Horticultural Experiential learning (hands on training) and f) Rural Horticultural Work Experience (RHWE).

### 7.1 Course Curriculum for B.Sc.(Hort.)

Basic Sciences and Humanities	Course Credits
Fundamentals of Computer Science	1
Plant Biochemistry	2
Comprehension and Communicative Skills in English (Part I & II)	2
Physical and Health Education (Part I & II)	2*
National Service Scheme (Part I, II, III & IV)	4*
<b>Total</b>	<b>5+6*</b>

### Horticultural Sciences

Floriculture and Landscape Architecture	10
Fruit Science	12
Vegetable Science	10



Plantation, Spices, Medicinal & Aromatic Crops	13
Post Harvest Technology	7
Horticultural Crop Protection	17
Crop Improvement & Biotechnology	10
	<b>79</b>
<b>Natural Resource Management Science</b>	
Soil Science and Agricultural Chemistry	6
Agronomy	7
Agricultural Engineering	3
Forestry and Environmental Science	4
Agricultural Microbiology	3
	<b>23</b>
<b>Allied Sciences</b>	
Agricultural Statistics	2
Crop Physiology	4
Extension Education	5
Agricultural Economics	4
	<b>15</b>
RHWE	20
Horticultural Experiential Learning	20
State Study Tour	1*
All India Study Tour	1*
<b>Grand Total</b>	<b>162+8*</b>

\* Compulsory but not to be considered for calculation of CGPA/OGPA

## 7.2 Horticultural Experiential Learning (HEL)

**7.2.1** The Seventh semester of the graduate programme is set apart for hands on training / HEL.

**7.2.2** The students who have completed all the scheduled and registered courses with a minimum CGPA of 5.00 and without securing shortage of attendance (SA) in any of the subjects are eligible to register HEL course.

**7.2.3** The student shall complete 20 credits of HEL course and the student is not permitted to register for any other courses except supplementary examination.

**7.2.4** There shall be an Advisory Committee at the college level with the concerned Dean as Chairperson and Heads of Department/ course teachers as members for addressing the problems and issues, if any that may arise, for effective functioning of the HEL course.

**7.2.5** Two Co-ordinators, one from Horticulture Sciences another from Social Sciences group will be nominated by the Dean to oversee the implementation of the programme.

**7.2.6** There will be no external examination in the HEL course. The student has to secure 50 per cent marks for a pass in the course.

**7.2.7** Evaluation : The performance of the student is evaluated separately in each of the HEL course. The marks allocated for different items are as under :

<b>Sl. No.</b>	<b>Particulars</b>	<b>Marks</b>
1.	Attendance	05
2.	Practical work & work done report	35
3.	Class presentations	05
4.	Project Reports & its presentation	25
5.	Final Examination	30
	<b>Total</b>	<b>100</b>

**Note :** The scheme of evaluation for practical work shall be notified by the course teacher(s) in the beginning of the semester.

- 7.2.8** The last week of the semester is devoted for presentation of project report and final examination.
- 7.2.9** The student has to secure a minimum of 80 per cent attendance.
- 7.2.10** Since HEL courses consist of only practical components, there shall be no supplementary examination. A student who fails in a course shall register for the same, whenever it is offered.
- 7.2.11** The modules are
1. Commercial Horticulture
  2. Protected Cultivation of High Value Horticulture Crops
  3. Processing of Fruits and Vegetables for Value Addition
  4. Bioagents Production Technology
  5. Seed Production Technology in Horticultural Crops
- 7.2.12** The modules and the courses as notified by the Dean, depending on the availability of facilities and the felt need.
- 7.2.13** There shall be a maximum of 20 students per module. The student is allowed to take any one module based on his/her preference and CGPA.
- 7.2.14** The process for allotment of HEL courses shall be made at least one month before the commencement of VII semester.
- 8.0 Rural Horticultural Work Experience (RHWE)**  
Rural Horticultural Work Experience Programme (RHWE) shall be organized during 8<sup>th</sup> Semester with 20 credits.

## **RHWE Programme Schedule**

<b>Programme Schedule</b>	<b>Duration</b>
Orientation programme	2 weeks
Village stay at RSK level	12 weeks
All India Study Tour	2 weeks
Placement Programme	3 weeks
Report writing and final examination	2 weeks
<b>Total</b>	<b>21 weeks</b>

- 8.1** Study Tour : State Study Tour of ten days duration HST-301 (0+1) non load course be undertaken during the semester break between fifth and sixth semester after registering in sixth semester.
- All India Study Tour 15 days duration HST-401 (0+1) non load course be undertaken during eighth semester as part of RHWE.
- Both the study tours are compulsory and shall be evaluated as satisfactory (S) or unsatisfactory (US). Those who are evaluated unsatisfactory (US) shall undertake the Study Tour at their own cost till they obtain satisfactory (S) grade.
- 9.0 Physical and Health Education and National Service Scheme**
- Physical and Health Education PED-101 (0+1) and PED-102 (0+1) are offered as non-load courses for I B.Sc.(Hort.) students during I and II semester respectively.
- The National Service Scheme-NSS-201 (0+1) and NSS-202 (0+1) are offered as non-load courses for II B.Sc.(Hort.) students during I and II semesters respectively. Further, NSS 301 (0+1) and NSS 302 (0+1) are offered as non-load courses for III B.Sc.(Hort.) students during I and II semester respectively.

The NSS Special Camp may be conducted during the semester breaks.

**10.0 COURSE LOAD FOR SEMESTER AND MAINTENANCE OF SATISFACTORY PROGRESS**

**10.1** A student shall not ordinarily be allowed to register for more than 23 course credits during a semester, excluding non load courses.

In case of PED, Study Tours and NSS Courses the student can register for courses over and above 23 credits. These credits shall not be taken for counting academic requirement and calculation of OGPA.

**10.2** No student shall be permitted to drop a course or semester after a period of six weeks from the date of commencement of semester.

**11. ATTENDANCE**

Every student shall ordinarily attend all classes conducted for a course. However, the minimum attendance prescribed in a course shall be 80 per cent reckoned from the date of registration / commencement of the semester, which ever is later for the first semester and from the date of commencement of the semester for subsequent Semesters. Attendance taken for all examinations shall be counted for the calculation of attendance percentage. However, if a student is sent out of the hall for malpractice during the examination, the attendance shall be counted. For missed examination taken later, no attendance be given. The student who fails to attend 80 per cent of classes prescribed for the course of study, shall not be permitted to appear for the final theory examination of the course and shall be awarded "SA" symbol and shall be required to repeat the course. The concerned Dean may condone for valid reasons, deficiency in attendance to a maximum of 5 per cent.

**11.1** Students absenting from classes by prior permission on official University assignment such as representing College /University at Inter Collegiate / Inter University meets, participating in NSS, Games, Sports and other Co-curricular activities shall be given attendance and shall be permitted by the concerned Deans to take up missed quiz, assignment and examination except final theory examination.

**11.2** Students absenting from classes with prior permission of the course teacher or Head of the Department in the absence of the course teacher due to unavoidable circumstances shall be permitted to take up missed quiz/ examination except final theory examination.

In the case of absence from examination on medical grounds, a certificate from a University Medical Officer / Govt. Medical Officer should be produced. Students staying at the campus/UHS hostels should produce the medical certificate only from the UHS Medical Officer. The Head of the Department may give permission for missed quiz/ examination except the final theory examination on the recommendation of the course teacher. The missed quiz/ examination shall be conducted within 21 days of the original scheduled date and after payment of prescribed missed examination fee. A student shall not be allowed to take more than one missed quiz/ examination in any course.

A student representing University at Inter University Meets during the examination period, is permitted to take two missed examination except final theory examination.

A student who miss the final examination for taking part in All India Inter University Sports/Cultural Meet, representing the University, as per the University recommendation may be permitted to take up the final examination along with supplementary exams in ensuring semester and till then grades may be kept as IC which will be replaced on receipt

of marks/results of supplementary exam.

There shall not be missed examination fee who represent the university in co-curricular activities.

**11.3** When permission is refused by the course teacher and Head of the Department, the student may appeal to the concerned Dean for review, whose decision shall be final.

## **12. EVALUATION OF STUDENTS**

**12.1** Evaluation of students' performance shall be made separately for each course.

**12.2** The evaluation of the student in each course will be referred to as grading and shall be measured by the quality of the student's performance in that course by assigning grade points as indicated earlier.

**12.3** The Cumulative Grade Point Average (CGPA)/Overall Grade Point Average (OGPA) shall be the basis to determine whether or not a student meets the academic requirement during the course of study for award of degree for which student has been admitted.

**12.4** Each course shall carry a maximum of 100 marks for the purpose of grading (50 marks Internal +50 marks External).

**12.5** In evaluating the students performance, the following points shall be considered.

**12.5.1 Regular Attendance :** A student putting more than the minimum of 80 per cent of the attendance will be awarded marks proportionately out of the 5 marks set apart for attendance.

**12.5.2 Class performance :** It includes practical records, assignments and quiz. The duration of the quiz shall not be less than 30 minutes .

**12.5.3 Midterm examination:** The entire portion from the first

class till the date of examination will be covered. The duration shall be of one hour and the marks shall not be less than 15.

### **12.5.4. Final Theory External Examination :**

The entire course content will be covered for this examination. The duration of the final theory examination shall not be less than two hours and the marks should not be less than 50.

**Note :** Rest of the 50 per cent of marks will be allotted as detailed below.

1.	Attendance	05 marks
2.	Quiz	10 marks
3.	Mid term examination	15 marks
4.	Practical records	05 marks
5.	Final practical examination	15 marks

For the courses with only theory credits the 15 marks allotted for practical examination shall be allotted to Midterm examination (30 marks). The 5 marks allotted for practical records shall be allotted to writing assignments or viva-voce.

**12.6** For courses carrying practical credits only, the scheme of evaluation shall be as follows.

1.	Attendance	5 marks
2.	Practical records	15 marks
3.	Practical examination	50 marks

The scheme of evaluation for the remaining 30 marks shall be formulated by the concerned Head of the department.

**12.6.1** The scheme of evaluation for rural experiential learning

course shall be as follows :

- |                                   |   |     |
|-----------------------------------|---|-----|
| 1. Attendance                     | - | 5%  |
| 2. Work done                      | - | 75% |
| (including maintenance of record) |   |     |
| 3. Examination                    | - | 20% |

**12.6.2** In case a student does not complete the course as per schedule with a minimum CGPA of 5.00/10.00 at the end of each academic year, such students shall be cautioned and their parents / guardian shall be informed by the respective Deans.

### **12.7 Arrangement for Question Paper**

The final theory External Examinations for fifty marks shall be conducted on centralized mode at all the campuses on same day and time by utilizing only one question paper.

- 12.7.1. Submission of panel of external examiners from all the Colleges of Horticulture by the respective college Deans to the Coordinator, Central External Examinations Unit, UHS Bagalkot within one month from the date of start of semester.
- 12.7.2. The Coordinator, central examination unit shall submit compiled panel of external examiners to the Registrar. The Registrar should get the approval of the Director of Education for the panel and the same will be communicated to the Coordinator.
- 12.7.3. The Coordinator, central examination unit shall get the consent of the external examiners to set two sets of question papers through surf mail, email & or over phone.
- 12.7.4. On receipt of the consent from the external examiner, the Coordinator, central examination unit shall send the model question paper along with the theory syllabus as given in

the “Courses and Syllabus for B.Sc.(Hort.) degree Programme” for getting two sets of question papers.

- 12.7.5. The question paper shall cover the entire syllabus and carry 50 marks.
- 12.7.6. After receiving the question papers from the external examiner, one set of question paper shall be used to conduct regular final theory examination. Another set shall be preserved for conducting supplementary examination.
- 12.7.7. Question paper will be of two parts (Part-A & Part-B).
- 12.7.8. Examination timetable: At all the campuses the examination will start simultaneously at the same time and date. Time table will be communicated by the central examination unit of UHS Bagalkot.
- 12.7.9. Returning of Answer Booklets to main Centre: Part-A (both question paper and answer sheet) and Part-B answer booklet should be packed, sealed in a cloth cover and sent by registered speed post / personally to central examination unit of UHS Bagalkot on the same day of the examination or latest by next day.
- 12.7.10. Evaluation of answer papers and announcement of results
- a) Hard copies of internal marks of the students from all colleges should be sent to Coordinator, Central-External Examination Unit, UHS Bagalkot within 15 days after the final examination.
- b) The evaluation by external examiners will be carried out at Central-External Examination Unit, UHS Bagalkot.
- c) Final marks shall be verified by 2 members of the marks verifying committee and after entry of marks in a marks sheet the decoding shall be carried out.

- d) Finalized marks list of all the students of all colleges will be uploaded on to UHS web site ([www.uhsbagalkot.edu.in](http://www.uhsbagalkot.edu.in)) and a pdf copy of marks sheet shall be sent through e-mail to respective college Deans.
- e) For clarifications if any, such as mistake in name/ID no. or requests for re-totalling / photocopying of answer scripts the students should contact respective college Dean. The deadline for such requests will be 15 days from the date of uploading of marks list onto website.
- f) There shall be a supplementary examination for the students failing in a course. The failed students shall apply for supplementary examination through Dean by registering the course as and when the notifications issued from the Coordinator, Central-External Examinations, UHS Bagalkot.

**12.7.11.** In the event of questions in the question paper set by the external examiner being more than 50 per cent outside the syllabus, the Central External Examination Co-ordinator shall send the second set of question paper for conducting the examination. If that set also contains more than 50% questions outside syllabus, then such of the examinations shall have to be reconducted.

**12.7.12.** In the event less than 50 per cent of questions outside the syllabus, such questions may not be evaluated by the external examiners and they may moderate the score made on the evaluated answers and send it to the University for 50 marks.

The committee consisting of Head Quarters College Dean / Head of the Department of concerned subject / Course Teacher of the concerned subject and Co-ordinator of Central External Examination Unit shall assess the extent of questions outside the syllabus in a question paper and submit a report to the University either for moderating or for conducting re-examination.

**12.7.13.** The valued answer sheets of each written quiz/examination shall be returned to the student for information and guidance before next examination and that of the final theory examination shall not be returned to the student.

## **12.8 Notification of Grades**

**12.8.1** The course teacher shall finalise the marks secured in all the internal examinations totalling for 50 marks. The marks secured by the student in the internal examinations have to be notified on the Departmental notice board and a week's time may be given to the students to rectify the discrepancies, if any.

**12.8.2** The internal marks shall be entered by the course teacher in the Departmental grade register and get it verified by other teacher and the same shall be submitted to the concerned Dean through the Head of the Department in the Grade Report sheet and mark a copy to the Co-ordinator, External Examination Cell, UHS, Bagalkot within 15 days from the date of Examination.

**12.8.2(a)** In the event of loss of answer papers or mutilation of answer papers in transit the Co-ordinator, External Examination Cell shall arrange to conduct re-examination immediately in the ensuing semester.

**12.8.3** After announcement of final results by the Co-ordinator, External Examination Cell, the concerned course teacher shall enter the marks in the Departmental grade register for the finalization of grade point.

**12.8.4** The final grade report of the course shall be submitted to the concerned Deans through the Head of the Department.

**12.8.5** The course grade reports once filed by the teacher with the Academic Unit of the concerned college at the end of each semester shall be final subject to the following.

In case of discrepancies, the student will have to report to the concerned Dean within 15 days after the notification of the grades by the Dean. After verifying the records, the concerned Dean shall bring an item to the Academic Council and the decision of the Academic Council shall be final in this regard.

**12.8.6** A student to be eligible for pass in a course shall obtain a minimum of 20 marks in the external examination and a total of 50 marks in the course (internal + external examination) failing which it is considered as 'F'

## **12.9 Retotaling and revaluation**

**12.9.1** The answer papers of the external theory examination shall be subjected for retotaling on demand by the student on payment of prescribed fee of Rs. 150/- per course. The application for retotaling shall be made to the Co-ordinator, External Examination Cell through Dean of the college within 5 working days from the date of announcement of results. If any discrepancy occurs in totaling of the marks by the external examiner, it has to be corrected before final announcement is made. For the purpose a committee consisting Central External Examination Co-ordinator and Head Quarter Concerned Dept. Head and concerned course teacher is to be constituted for re-totaling of marks of the papers. In case of discrepancy a matter has to be get rectified by the Central Co-ordinator, External Examination Cell and be announced.

**12.9.2** Photostat copy of the evaluated answer paper shall be given to the student on demand within 10 working days from the date of announcement of results on payment of prescribed fee of Rs. 100 per paper. The student can apply for re-evaluation within 15 days of the announcement of results by paying prescribed fees of Rs. 500 for each paper. The

Central External Examination Co-ordinator shall arrange to send such papers for re-evaluation to a second examiner from the approved panel of names. In case, the marks awarded by the second external examiner is different from the marks awarded by the first external examiner, by at least 5 per cent of 50 marks (2.5 marks) of External Examination, the student shall be given the benefit. If the 2nd evaluation marks are more than 25 per cent of the 1st evaluation then the paper may be sent for 3rd evaluation. Further, while awarding the marks to the students after re-evaluation average marks of two nearest total marks scored shall be considered.

## **12.10 Supplementary Examination**

**12.10.1** There shall be no missed examination for the final external examination. The student who misses or does not appear for Final Theory External Examination in a course will have to repeat the course whenever it is offered. However, there shall be a supplementary examination for the students failing in a course. When a student fails to score a minimum of 20 marks in the external examination and/or to score a total of 50 marks in the course, he/she shall appear for supplementary examination by payment of prescribed fees of Rs. 150/- per course by filling a separate registration card within 10 days from the date of announcement of final results of the course or register for the course as regular course whenever offered.

However, in case of more than 50% of questions outside the syllabus in a course, the student who misses or does not appear for Final Theory External Re-Examination of that course will have to repeat the course whenever it is offered.

**12.10.2** Supplementary examination for each course shall be held within one month after the mid-term examination of the

subsequent semester as scheduled by the Central External Examination Co-ordinator. However, only three supplementary examinations one can avail in a subject. If a student fails to complete any course within three supplementary examinations he has to repeat the course. However, the students who have completed the residential requirement and failed in some of the course/s shall register and take supplementary examination in the subsequent semester/s. The results of such of the candidates who complete their degree with the supplementary examination shall be sent to the Registrar for issue of PDC and OGPA card without waiting for the closure of the semester.

- 12.10.3** The procedure for conducting supplementary examination shall be the same as that of final external theory examination.
- 12.10.4** When the student takes supplementary examination, his / her grade point will be revised taking the marks obtained by him/her in the internal evaluation.
- 12.10.5** If a student remains absent for the supplementary examination, the student shall be awarded “F” symbol.
- 12.10.6** Various courses taken by a student alongwith the credits and the grade points obtained shall be shown on the student’s final transcript. Based on the total credits completed, the Cumulative grade point average (CGPA) / Overall Grade Point Average (OGPA) shall be calculated. The percentage of marks shall be indicated in OGPA card against OGPA and in PDC.
- 12.11** The passed out students of UHS, Bagalkot will be awarded the merit as under
- |                       |                                |
|-----------------------|--------------------------------|
| OGPA - 9.00 and above | - First Class with Distinction |
| OGPA - 8.00 and 8.99  | - First Class                  |
| OGPA - 6.00 and 7.99  | - Second Class                 |

**13. TIME LIMIT FOR COMPLETION OF A DEGREE PROGRAMME**

A student admitted to an undergraduate degree programme of the University should complete the degree programme within a maximum time limit of an equal number of years over and above the normal period prescribed for completion of a given undergraduate degree programme in the University, failing which the student’s admission shall stand cancelled. However, students can be given extension of one academic year (two consecutive semesters) with the following conditions:

- 1) Should have completed at least 75% of the course credits of the degree programme.
- 2) Must have earned CGPA of 5.50 or above. Admission of students who fail to complete the degree programme with the above extension of time will automatically stand cancelled.

**14. AWARD OF SCHOLARSHIPS AND FREESHIP/ STUDENTS AID FUND**

The following scholarships /freeships shall be awarded to the students of the University.

- A. Merit Scholarship
- B. General Scholarship
- C. Donors Scholarship

The detailed guidelines governing the award of these scholarships and freeship for each of the colleges are mentioned hereunder:

**14.1 Merit Scholarship**

- i) The number of merit scholarships for every year, for each degree programme at each college shall be :
 

For first 50 students or part there of	- 2
For every 25 additional students or part thereof	- 1



ii) Value of each merit scholarship will be Rs. 500/- P.M.+ Freeship and tenable for a duration of twelve months.

**iii) Procedure of the award**

- a) The University merit scholarships for first year students shall be decided on the basis of marks secured in the qualifying examination only.
- b) The award of the University merit scholarship for the second and subsequent year students shall be awarded on the basis of the Cumulative Grade Point Average obtained by the student upto the end of the previous academic year and also based on the regular attendance, conduct and character.
- c) In case of tie, i.e. two or more than two students securing the same marks/Cumulative Grade Point Average, the performance of such students in the previous class(es) /semesters shall be taken into consideration in deciding the award of scholarships.
- d) If the merit scholarship awarded to the student is not accepted by the concerned, the same may be awarded to the next merited student of the same class, same degree programme and same college, provided the student is eligible.
- e) If the awardee leaves the course in the middle of the academic year, the scholarship shall be awarded to the next merited student for the remaining part of the academic year based on the performance upto the end of the immediate preceding semester.

**14.2 General Scholarship**

**i) Number:** The total number of general scholarships awarded for each college for each degree programme for every year shall be as follows :

For every 20 students or part there of - 1

**ii) Value :** Each general scholarship will be of the value of Rs. 250/- per month + freeship and tenable for a duration of 12 months.

**iii)** No student, the income of whose parents or guardian is more than the minimum prescribed by the Govt. of Karnataka from time to time, shall be eligible for a scholarship.

**iv) Procedure for the award :** The general scholarships for the first year students shall be awarded on the same basis as prescribed for the award of University merit scholarships. They should be awarded afresh each year for the students of second and subsequent years based on the Cumulative Grade Point Average obtained by the students at the end of the previous academic year and also based on the conduct and character.

**14.3 Donors Scholarship**

- a) The per month fellowship is Rs.900.
- b) The Donors scholarship shall be awarded as per the conditions specified by the Donors.
- c) Awardees should maintain minimum CGPA of 7.00 at the end of each semester till the award of the scholarship.
- d) Awardee should maintain required merit and good conduct.
- e) Student should take up studies on a full time basis and does not take up any job even on part time basis.
- f) If the scholarship awarded student does not accept the scholarship the same will be awarded to the next meritorious student of that batch.

**14.4 Other conditions for the Award of Scholarships**

i) No student holding a scholarship shall remain absent for any period without permission. Absence for any period will count for the absence of the day and the student will forfeit his scholarship for the number of days the student remains absent.

- ii) The scholarship will be terminable at any time if the conduct, progress or attendance of the student is found to be unsatisfactory and if the student commits indiscipline or indulges in malpractice in examinations or deliberately stays away from the class or other University activities except for reasons considered as valid by the University.
- iii) No student shall be eligible to hold more than one of the following Scholarships:
  - a) University Scholarship
  - b) Govt. of India Scholarship
  - c) Govt. of Karnataka Scholarship
  - d) ICAR Scholarship
  - e) Private Scholarship

#### **14.5 Student's Aid-Fund**

1. Student's Aid Fund should be utilised exclusively for awarding books to the students on subsidy basis.
2. The total number of awardees for each College shall not be more than 5% of the total students strength.
3. Each awardee will be given in the form of 80% subsidy for purchase of books subject to a maximum of Rs. 2000.00 per annum.
4. Students in receipt of any scholarship/financial assistance are not eligible for the award.
5. Students whose parents income is equal to or less than the prescribed income of the Govt. of Karnataka per year and whose CGPA is 6.0 and above are eligible for the award. For first year student, a minimum of 60% marks obtained in the qualifying examination (PUC II year) is essential for eligibility.
6. Intended students shall apply to Registrar through their respective Dean after notification.

7. For each college a committee under the chairmanship of Dean should be constituted to prepare a list of reference books for Graduate degree programme.

#### **14.6 E.B.L. Charges**

The E.B.L. Charges shall be sanctioned to SC / ST and Cat-I students Who are staying at UHS, Hostel as per UHS order issued from time to time in this regard.

#### **15 CONDUCT OF EXAMINATIONS AND PREVENTION OF MALPRACTICES**

##### **15.1 For Teacher/Authorities**

- 15.1.1 A scheme of evaluation programme may be prepared in advance by the course teacher and notified to the students and submitted to concerned Dean at the beginning of each semester.
- 15.1.2 Whenever examination papers have got to be typed, one of the members of the teaching staff of the concerned department shall be personally present with the typist and also at the time of xeroxing. Under no circumstances, the work should be entrusted to persons other than the teaching staff of the concerned department.
- 15.1.3 Care should be taken to safeguard the secrecy of the question paper.
- 15.1.4 The concerned Dean through College External Examination Co-ordinator shall make proper seating arrangements to ensure prevention of malpractices.
- 15.1.5 Students coming late beyond 10 minutes should not be allowed for any quiz/examination. No student will be allowed to leave the examination hall before 20 minutes from the commencement of the quiz/examination.
- 15.1.6 The invigilator/teacher has to ensure that no student has in possession or accessible to papers, books or notes which might possibly be of assistance or found giving/ receiving assistance or copying from any paper, book or notes or

allowing any other student to copy from answer sheets, writes either on blotting paper/other papers, or any part of the body during the examination or using or attempting to use any other unfair means.

Carrying and using mobile phone or any electronic goods except a mathematical calculator is not permitted.

- 15.1.7** The invigilator/teacher may direct the students to search their pockets, desks and benches and hand over any paper, book or note, which they may find therein, before commencement of quiz/examination.
- 15.1.8** When a student is found indulging in any or all the malpractices indicated in the aforesaid regulations, the invigilator/teacher shall seize the paper or books, if any, from the student and shall invariably demand the explanation or statement of the student concerned.
- i) If the student refuses to give the statement, the student shall be asked to record in writing refusal to give a statement. If the student refuses to do even that, the fact shall be noted, duly witnessed by at least one member of the staff.
  - ii) The invigilator/teacher shall, however, write the remarks on the answer paper and affix signature duly witnessed by another invigilator/teacher and the student shall be sent out of the hall.
- 15.1.9** All cases of malpractices should immediately be brought to the notice of the concerned Dean
- 15.1.10** All cases of malpractices referred to the Dean will be examined by the Malpractice Enquiry Committee consisting of the concerned Dean as Chairman and three senior most faculty members of the college as members which shall enquire and recommend to the Director of Education. The teacher who has reported malpractice case will not be included in the committee.

**15.1.11** The committee may debar the guilty student for a period not exceeding two semesters from the date of notification by the Registrar.

**15.1.12** The decision of the committee shall be final. The Vice-Chancellor shall be the appellate authority.

## **15.2 For Students**

**15.2.1** The students shall bear in mind that all quizzes and examinations are University examinations and should abide by it.

**15.2.2** No student shall enter the examination hall with papers, books or notes, mobile phone and such other material which might possibly be of assistance in writing the answers.

**15.2.3** Any student in possession of accessible to papers, books or notes which might possibly be of assistance or found giving or receiving assistance or copying from any paper, book or notes or allowing any other student to copy from answer book, writes either on blotting papers/any other papers or any part of the body during the examination or using or attempting to use any other unfair means and not informing the invigilator/teacher about the notes or points pertaining to the paper found to have been written on the desks or tables, shall be debarred for a period not exceeding two semesters.

**15.2.4** Any student found guilty of misconduct of a serious nature in the examination hall shall be debarred for a period not exceeding four semester.

**15.2.5** Every student shall search his / her pockets, desks and benches and hand over to the invigilator/teacher any paper, book or note which may be found therein, before commencement of quiz/examination.

**15.2.6** No student shall write answers on any paper other than the one supplied by the invigilator/teacher.

**15.2.7** Any student found guilty of an offence referred above shall give a written explanation or statement to the invigilator/ teacher incharge of the examination hall, if demanded. If the student refuses to give the explanation or statement, it should be recorded in writing by the teacher / invigilator.

**15.2.8** Any student who does not comply with the procedure indicated in the above said regulations, may be deemed to have committed an offence and shall face consequent penalty.

## **16. MAINTENANCE OF DISCIPLINE AMONG THE STUDENTS**

**16.1** Every student of the University shall abide to the rules of good conduct and respect the authorities of the University.

**16.2** Every student of the University shall have an identification card with a recent photograph affixed and signed by the concerned Dean and shall show to the University officials on demand. The student's identification card is valid for one semester and has to be renewed every semester.

**16.3** Students shall do everything possible to protect and make proper use of the University property and other public property. Any student who attempts to deface/destroy the University property or other public property shall be liable for appropriate punishment. In addition, the cost of damage (as assessed by the University) so caused by the student/s to the University or other public property shall be recovered from the student(s), as ordered by the University.

**16.4** Proper decorum shall be maintained by all the students in the class room, hostels, library, farms, educational, cultural and sports activities, tours, transport vehicles both on and off the University / College campus.

**16.5** No student shall disturb normal work of the University by disorderly conduct, boisterous behaviour and unauthorised assembly both on and off the campuses.

**16.6** The University shall constitute every year an Institutional Supervisory Committee under the chairmanship of Dean of the concerned college, which shall have overall responsibility of preventing the ragging in the respective colleges. The Committee would submit weekly report to the University in this regard.

**16.7** Each constituent college shall constitute an Anti Ragging Squad headed by a senior Professor / teacher with other three to five members from the college. This squad shall make surprise visits to the hostel, canteens, student's experimental plots and such other places where there are possibilities of ragging. Though, the timings of the surprise visits are left to the choice of members of the Anti Ragging Squad, it is suggested that such surprise checks should be taken more frequently during evening, early morning and late night hours. If any untoward incidence comes to notice of the Squad members, the same shall be reported to the college authorities for appropriate action.

**16.8** The college will arrange to display through posters and handbills at important places, the penalty for ragging in order to create awareness among the students about consequences of ragging.

**16.9** The Dean of each college shall inform in writing to the parents/guardian of each senior student of the college about the consequences if their wards are found indulging in kind of ragging to the fresh students. The parents shall also be requested to advise their wards not to indulge in any kind of ragging.

**16.10** Enrolemt of Online Anti-Ragging Affidavits by the students  
(i) It is mandatory on part of each student to submit as Anti-Ragging affidavits at the time of first registration and annually thereafter as per the Anti-Ragging Law of the Supreme Court of India, guidelines of UGC, University and the Government of Karnataka by downloading the affidavits

from the website - [www.antiragging.in](http://www.antiragging.in) or on [www.amanmovment.org](http://www.amanmovment.org).

ii) Ragging and hazing in any form in the University premises is strictly prohibited. Students found guilty of ragging are liable for disciplinary action.

- 16.11** Every student shall be punctual to the classes. Coming late to the class should be avoided and the class teacher has the right to refuse admission to late comers in the interest of class discipline.
- 16.12** Absenting to a class or examinations enmass, for whatever reason is considered as an act of indiscipline.
- 16.13** No student shall be in a class during the assigned hours unless, the student has registered for that course or has the permission of the course teacher.
- 16.14** Possession and consumption of alcoholic drinks, drunkenness, drug addiction or gambling on the campus is strictly prohibited.
- 16.15** Celebration of festivals on days other than authorised ones and unruly behaviour on such occasions will be considered as an act of indiscipline.
- 16.16** Violation of any one of the above regulations is an act of indiscipline and it shall be brought to the notice of the Head of the College/Institution/Campus.
- 16.17** The Head of the College/Institution/Campus shall enquire into the act of indiscipline of the student(s) and shall take immediate action such as administering a warning, fine, expulsion from the hostel and suspension from attending the classes for a period not exceeding a month, pending enquiry by the disciplinary committee.
- 16.18** Further, in serious cases, disciplinary proceeding may be instituted through a Disciplinary Committee consisting of

the concerned Dean as Chairman, three senior most faculty members of the College and Chief Warden/Warden as members, which can recommend to the Director of Education for necessary action.

- 16.19** The recipients of the student concessions or other benefits from the University or from other Institution with the University's approval will lose these concessions and benefits, if they are found to be involved in any of the acts of indiscipline cited above.
- 16.20** A student who has been found guilty by the Head of the College / Institution / Campus or the Disciplinary Committee and has been fined / suspended / expelled from the college or hostel shall not be permitted to hold any office, elective or otherwise, of student associations for a period of two years from the date of completion of the punishment.
- 16.21** If an student is taken into police custody on a criminal or other complaint for a period of 24 hours or more, he/she shall be deemed to have been suspended from the College for a period of one month from the date on which he/she was taken into Police custody without causing enquiry.
- 16.22** The decision of the Vice-Chancellor under these regulations shall be final.
- 17** **GOLD MEDALS / AWARDING INSTITUTED BY DONORS**  
In addition to the terms and conditions specified by the donors, the following conditions shall be applicable for award of Donor's Gold Medal :
  - 17.1** One student in each degree programme and in each college securing the highest OGPA at the end of their degree programme in their first attempt may be honoured with a Gold Medal to be awarded at the time of Convocation. The fact of obtaining this distinction may be shown in the degree

certificate as having completed the course with “First Rank” Gold Medal should be awarded for merit students graduating during that academic year only.

The other conditions of the recognition are as follows:

- 17.1.1** They should have secured an overall grade point average of not less than 7.50 and have good conduct. The top scorer will get the gold medal.
- 17.1.2** They should not have obtained either “F” or “SA” symbol in any of the courses registered by them as a part of the degree programme.
- 17.1.3** They should have completed the respective degree programme within the normal prescribed period.
- 17.1.4** While recommending the names of student for award of gold medals instituted by other institutions/Agencies / Individuals, the above terms shall be adopted.
- 17.1.5** The students shall have to clear all the dues before receiving either the CGPA/OGPA card or the provisional degree certificate.

**18. AUTHORITIES TO APPROVE THE RESULTS AND ISSUE OF PASS CERTIFICATES, TRANSCRIPTS, ETC.**

The Vice Chancellor shall approve the results provisionally on the recommendation of the Dean / Registrar and the Director of Education. The Registrar shall issue provisional degree certificates, transcripts etc. to the successful candidates subject to clearance of all dues. However, the final results shall be approved by the respective Board of Studies, Academic Council and the Board of Management.

The B.Sc.(Hort.) degree completed students Migration Certificate will be issued to the concerned students

alongwith PDC / OGPA card. The Migration Certificate fee of Rs.500/- (from each student) may be collected by the colleges at the time of degree completion and same has to be mentioned in the No Due Certificate.

**19. CONVOCATION**

- 19.1** A convocation for conferring degrees shall be held once a year and at other times as the Chancellor may direct.
- 19.2** The Registrar shall issue a notification every year prescribing the last date for receiving applications for conferment of degree during ensuing convocation from the graduating candidates who have completed their degree programme by that year.
- 19.3** A candidate who had applied for a particular convocation to receive the degree “In person” fails to attend the convocation has to pay a penal fee of Rs. 500/- in addition to the prescribed fee and get the certificate as “In Absentia” from the office of the Registrar. Such students have to give an undertaking (Indicating the reason) to the office of the Registrar.
- 19.4** Name of the student of the University in OGPA cards, provisional degree certificates and degree certificates shall be as spelt out in PUC marks card and shall also mention the name of the father and mother.

**Note :** Name of the student, if any, shall be changed in the provisional degree certificate and CGPA/OGPA cards provided the name of the candidate has been changed through an affidavit as per the legal requirements before the date of issue of such certificate. If the name is changed after the issue of such certificate, the University will not effect any changes in the name in PDC and OGPA Card.

**20. AMENDMENT OR CANCELLATION OF RESULT**

If it is found that the result of a candidate has been vitiated by malpractice, fraud or other improper conduct whereby the student has been benefitted, the Academic Council and the Board of Management have the power at any time, notwithstanding the award of degree to amend the result of such candidates and to pass such order as may deem fit.

**21. SAVINGS**

**21.1** No regulation made by the Academic Council, / Board of Management concerning the graduate courses of study shall limit or bridge the powers of the Academic Council to deal with any cases of any student or students of the Graduate courses in such a manner as it may appear to be just and equitable.

**21.2** Any modification in these regulations made from time to time by the Academic Council would be effective prospectively from the dates as may be decided by the Academic Council / Board of Management to all the students who are on roll on that day or subsequent dates, unless stated otherwise.

**21.3** In the event of any difficulty arising at any time in the implementation of the regulations or in interpretation thereof, the decision of the Academic Council / Board of Management shall be final and binding on all concerned.

**22. DISCLAIMER**

The statements made in the Rules and Regulations for Graduate studies and all other information contained herein are believed to be correct at the time of publication. However, the University reserves the right to make, at any time, without notice changes and additions to the

regulations, conditions, governing the conduct of student requirements for Degree, fees and any other information or statement / rules contained in this rules and regulations. No responsibility will be accepted by the University for hardship or expenses encountered by the students or any other person or persons for such changes, additions, omissions or errors on matters of how they are caused.

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UNIVERSITY OF HORTICULTURAL SCIENCES,  
BAGALKOT - 587 104



**ACADEMIC INFORMATION  
AND  
REGULATIONS**

**B.Sc. (Horticulture)  
DEGREE PROGRAMME  
2015**

**OFFICE OF THE REGISTRAR  
UHS, BAGALKOT**

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**UNIVERSITY OF HORTICULTURAL SCIENCES,  
BAGALKOT**

**Academic Information and Regulations for  
B.Sc.(Hort.) Degree Programme**

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**Regulation  
Compiled by** : **Dr. D.L. Maheswar**  
Director of Education  
UHS, Bagalkot-587 104

: **Dr. A.B. Patil**  
Registrar  
UHS, Bagalkot-587 104

: **Mr. R.Y. Kamble**  
Deputy Registrar  
UHS, Bagalkot-587 104

**Edited by** : **Dr. Y. K. Kotikal**  
Director of Extension  
UHS, Bagalkot-587 104

**Published by** : **Dr. D.L. Maheswar**  
Vice-Chancellor  
UHS, Bagalkot-587 104