NOTIFICATION

Sub: Recruitment to various posts of Service Personnel in the University of Horticultural Sciences, Bagalkot – reg.


Applications are invited in the prescribed form for filling up the following posts of Service Personnel from the eligible candidates who are qualified as on the last date fixed for receipt of applications in the University of Horticultural Sciences, Bagalkot.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Post</th>
<th>No. of Posts</th>
<th>Roster</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Unfilled Vacancies from previous Advertisement (Ref.1)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Assistant Registrar / Assistant Administrative Officer ** (Scale of Pay :: Rs. 28100-50100)</td>
<td>09</td>
<td>GM-4 (W-1, RL-1, PH-1) SC-2(W-1), ST-1, Cat.I -1, IIA-1,</td>
</tr>
<tr>
<td>2</td>
<td>Assistant Comptroller (Scale of Pay :: Rs. 28100-50100)</td>
<td>05</td>
<td>GM-2 (W-1), SC-1, ST-1, Cat.I -1</td>
</tr>
<tr>
<td>3</td>
<td>Assistant Medical Officer (Scale of Pay :: Rs. 28100-50100)</td>
<td>01</td>
<td>SC - 1</td>
</tr>
<tr>
<td>4</td>
<td>Stenographer * (Scale of Pay:: Rs. 20000 - 36300)</td>
<td>01</td>
<td>SC (W) - 1</td>
</tr>
<tr>
<td>B. Current Vacancies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Assistant Registrar / Assistant Administrative Officer ** (Scale of Pay :: Rs. 28100-50100)</td>
<td>02</td>
<td>GM (W) – 1, IIB – 1</td>
</tr>
<tr>
<td>2</td>
<td>Assistant Comptroller (Scale of Pay :: Rs. 28100-50100)</td>
<td>03</td>
<td>GM-2 (RL -1), IIA – 1</td>
</tr>
<tr>
<td>3</td>
<td>Assistant Medical Officer (Scale of Pay :: Rs. 28100-50100)</td>
<td>03</td>
<td>GM – 2 (W-1), ST – 1,</td>
</tr>
<tr>
<td>4</td>
<td>Assistant Executive Engineer (Civil- 2 / Electrical - 1) (Interse – merit) (Scale of Pay :: Rs. 28100-50100)</td>
<td>03</td>
<td>GM(W)-1, ST – 1, CAT-I - 1</td>
</tr>
<tr>
<td>5</td>
<td>Assistant Engineer (Civil - 2, Electrical -1) (Interse – merit) (Scale of pay :: Rs.22800-43200)</td>
<td>03</td>
<td>GM(W)-1, ST – 1,CAT-I - 1</td>
</tr>
<tr>
<td>6</td>
<td>Superintendent (General) (Scale of pay :: Rs.22800-43200)</td>
<td>03</td>
<td>GM – 1, SC – 1, ST - 1</td>
</tr>
</tbody>
</table>
### Superintendent (Accounts)
(Scale of pay: Rs. 22800-43200)

**GM – 2 (W-1), SC – 1, ST – 1, CAT-I - 1**

### Stenographer *
(Scale of Pay: Rs. 20000 - 36300)

**GM – 3 (W-1, RL -1), SC(RL) – 1, IIA (W) – 1, IIAA – 1**

### Junior Engineer (Civil -3, Electrical -2) (Interse – merit)
(Scale of Pay: Rs. 20000 - 36300)

**GM – 2 (RL -1, PH - 1), SC(W) – 1, CAT-I – 1,IIIA – 1**

### Assistant cum Computer Operator
(Scale of Pay: Rs. 16000-29600) *

**GM – 21 (W-6, RL-6, PH-1, KM-1, PDP – 1, EXS - 2), SC – 7 (W-2, RL – 1, KM-1, PDP – 1, EXS - 1), ST(PH) – 1, CAT-I(W) – 1, IIA – 7 (W-2, RL – 2, KM – 1, PDP – 1) IIB – 2(W-1, PH - 1), IIIA – 2 (W-1, PH-1), IIIB – 2 (W-1, RL -1)**

### Field Assistant *
(Scale of Pay: Rs. 16000-29600)

**GM – 11 (W-3, RL-4,KM – 1, EXS-1), SC – 4 (W-1, RL – 2, PH-1), CAT-I(W)-1, IIA – 4 (W-2, RL – 1, PH - 1), IIB – 1, IIIA – 1, IIIB - 1**

### Laboratory Assistant *
(Scale of Pay: Rs. 16000-29600)

**GM – 10 (W-3, RL-3, PH-1, EXS-1), SC – 3 (W-1, RL-1, PH-1), IIA – 4 (W-1, RL – 1, PH - 1), IIB – 1, IIIA-1, IIIB - 1**

**Total 135**


* Note: The candidates shall have to attend for a Practical Test to be conducted by the University followed by an interview as indicated in the score card for these posts.

** Those who have already applied in response to the Notification No. R/UHSB/Rectt/Advt.2/2917/2011-12, dated:18.8.2011 need not apply again. However, they can submit the additional information if any, in support of their claim on or before the last date i.e. 24.08.2012.

### QUALIFICATIONS:

#### 1. Assistant Registrar / Assistant Administrative Officer:

a) Must possess a degree of a recognized University.

b) Must have experience of not less than 8 years in an administrative department in an office of Govt. or a Statutory Body.

c) Must have passed Accounts Higher and General Law Part I & II.

d) Preference will be given to those having knowledge of University Rules of both Academic and Administration besides Govt. Rules.

e) A Diploma in Public Administration is a desirable qualification.

f) Must produce a record of good service.
2. **Assistant Comptroller:**
   a) Must possess a degree of a recognized University.
   b) Must have put in a minimum of 8 years of experience in Accounts Dept. in the office of Government or a Statutory Body.
   c) Must have passed SAS Examination of a State or Central Govt.
   d) Must pass General Law Part I & II before completion of probationary period.
   e) Must produce a record of good service.

3. **Assistant Medical Officer:**
   a) Must possess second class or 50 percent marks in M.B.B.S degree programme, provided the candidate has completed the degree within the minimum prescribed period.
   b) Must have experience of at least 3 years in a recognized and reputed Nursing Home/Hospital.
   c) Any additional qualification in the medical field is desirable.
   d) Must produce a record of good service.

4. **Assistant Executive Engineer (Civil / Electrical):**
   a) Must have passed Bachelor’s degree in Civil / Electrical of a recognized University.
   b) Must have experience of not less than 5 years in works relating to concerned field in Govt. / Statutory Body.
   c) Must have passed Accounts Higher, General Law Part I & II and PWD Departmental Exam. I & II.
   d) Must produce a record of good service.

5. **Assistant Engineer (Civil / Electrical):**
   a) Must have passed Bachelor’s degree in Civil / Electrical Engg. of a recognized University.
   b) Must pass Accounts Higher and Gen. Law Part I&II and PWD Dept. Examination Higher before declaration of probation.

6. **Superintendent (General) :**
   a) Must possess a degree of a recognized University.
   b) Must have experience of not less than 5 years in an administrative position in the Govt. or a Statutory Body.
c) Must have passed Accounts Higher and General Law Part I & II.
d) Must produce a record of good service.

7. Superintendent (Accounts):

a) Must possess a degree of a recognized University.

b) Must have passed Sub-ordinate Accounts Service Examination (SAS) of a State OR Central Govt.

c) Must have put in a minimum of 5 years of experience in an Accounts Dept. of Govt. or Statutory Body

8. Stenographer:

a) Must have passed a degree of a recognized University.

b) Must have passed Senior Type Writing in English and Kannada & Senior Shorthand Examination in English and Kannada conducted by the Board of Commercial Examination, Govt. of Karnataka.

c) Must have good command in English and Kannada.

9. Junior Engineer (Civil / Electrical):

a) Must have passed Diploma in Civil / Electrical Engineering of 3 years duration from a recognized Polytechnic Institution.

b) Must pass Accounts Higher before declaration of Probation.

10. Assistant cum Computer Operator:

a) Must possess a degree of recognized University.

b) Experience in computation work and experience in data compilation / computer course is desirable.

Note: Should pass Accounts Higher Examination before declaration of probation.

11 & 12. Field / Laboratory Assistant:

a. Must have passed S. S. L. C.

b. Must have completed 2 years course offered by Dept. of Horticulture / Agriculture or Allied Departments or Any Farm Universities along with computer knowledge as essential for the post.

OR

PUC with minimum of 10 Months Training Programme offered by Dept. of Agriculture / Horticulture or allied department or Farm Universities along with computer knowledge as essential for the post.
OR
PUC with JODC in Agriculture / Horticulture / Forestry / Sericulture / Veterinary along with computer knowledge as essential for the post.

OR
Must have passed SSLC with Two years service in Field / Lab in UHS, Bagalkot or five years in the other farm Universities along with computer knowledge as essential for the post.

OR
Any degree from Farm Universities along with computer knowledge as essential for the post.

INSTRUCTIONS:
1. The entire notification along with the detailed qualifications & application form prescribed for each of the categories of the posts notified can be downloaded from the website http://www.uhsbagalkot.edu.in of the University of Horticultural Sciences, Bagalkot. The candidates have to obtain application form through the University website only.

2. The applicants have to obtain application form through the University website & enclose Demand Draft as processing fees obtained from any of the Nationalized Bank for ₹500/- (For SC/ST/Cat.I ₹ 250/- only) payable to the Comptroller, University of Horticultural Sciences, Bagalkot drawn within the period from 26.07.2012 to 24.08.2012 only while submitting the filled in application form. Processing fees will not be returned in any case.

3. The filled-in applications which do not accompany the prescribed fee are liable to be rejected.

4. Separate applications with separate processing fee are required for each of the post applied. Applications for two different posts should not be tagged together.

5. The detailed score card and qualifications for selection of candidates to the posts of Service personnel are in accordance with the University Notification displayed in the University website http://www.uhsbagalkot.edu.in.

6. Ex-servicemen or children of defence personnel killed or disabled while in action and Physically Handicapped persons are exempted from payment of processing fee provided they must furnish appropriate certificate along with the filled-in applications.

7. Working hours of the University: 09.00 a.m. to 05.00 p.m. (On Saturday 09.00 a.m. to 01.00 p.m.)

8. Applications must be accompanied by attested copies of Marks Cards, Certificates, Experience Certificates, Certificates of Awards/Medals, Certificates related to past service etc. in support of eligibility.

9. The candidates have to enclose their marks cards of all years / all semesters of SSLC / PUC / JODC / concerned Bachelor’s & Master’s Degree.

10. As per the stipulations in the Government Order No. ¹D,ÅÆ:08: É«® Arthur, ÉÉÅ1¼ÄæÉ, c£AAPÅ 20.6.1995, in case of non-availability of eligible candidates belonging to Other Backward Classes viz., Cat. I, 2A, 2B, 3A and 3B, the
posts earmarked for the said categories shall be filled-up by candidates belonging to General Merit and the unfilled roster shall be carried forward in the future advertisements.

11. The applicants claiming reservation under Cat.-I, 2A, 2B, 3A and 3B shall have to enclose respective category certificates issued by the competent authority in the current financial year itself.

12. Further, in case of non-availability of candidates belonging to special categories under horizontal reservation such as Rural, Women, Kannada Medium & Ex-servicemen categories, the posts earmarked for the said categories shall be filled-up by other candidates belonging to the respective reservations as per the provisions of the Government Order No. ¹D¸ÀÄE:08:À¸É»ªÀÄ:95, ¨ÉAUÀ¼ÀÆgÀÄ, ¢£ÁAPÀ 20.6.1995.


14. The applicants belonging to General category who claim reservation under Rural quota, have to produce a certificate issued by the competent authority confirming that they do not come under the purview of “Creamy Layer” in the prescribed form, while submitting the application form, as per the Government Circular No.ª̟ÁE:26:©¹C:2002, dt. 6.3.2002.

15. Candidates already in service (Government/Quasi Government or private) should submit their applications through proper channel. Candidates anticipating delay in sending their applications through proper channel may submit an advance copy of the application along with the processing fee. The original application duly forwarded by the parent office must reach this office within a week after the last date prescribed for submission of filled in applications. Such of the candidates who do not forward their applications through the parent office have to produce a No Objection Certificate at the time of interview, failing which they will not be allowed to appear for the interview.

16. All communications, in respect of applications for recruitment against the posts advertised by the University, should be addressed to the Registrar, University of Horticultural Sciences, Sector No.60, Navanagar, Bagalkot - 587 103 (Karnataka).

17. The vacancies now notified are provisional and are subject to variations. The University reserves the right to fill-in any or all the vacancies.

18. The minimum and maximum age limit prescribed for the posts is 18 years and 40 years, as on the last date prescribed for receipt of filled in applications. However, there is no age limit for in-service candidates working on regular basis in UHS and also DRE / MRE / temporary / contract workers in UHS, Bagalkot.

19. The age limit for experience based posts is 48 years as per Cadre & Recruitment rules of UHS, Bagalkot.

20. For all recruitments to the posts in the University, other things being equal, the University employees shall be given preference.

21. Filled-in applications together with copies of testimonials should also be sent in an envelope, superscribing on it, “APPLICATION FOR THE POST OF ___________________________” to THE REGISTRAR, UNIVERSITY OF HORTICULTURAL SCIENCES, SECTOR NO.60, NAVANAGAR,
BAGALKOT-587103 (KARNATAKA) on or before 5.00 pm of 24.08.2012 from the candidates staying in India and abroad. The candidates staying abroad may also download the application form from the University website (www.uhsbagalkot.edu.in) and submit the application form along with the relevant documents and the prescribed fee in foreign currency.

22. Applications received after the last date and incomplete applications will be rejected. The University is not responsible for the postal delay.

23. Furnishing any false information or suppression of the facts in the application form shall hold the candidate liable to action deemed fit.

24. Only short listed candidates based on the order of merit in the essential qualification prescribed for the post will be called for Practical Test / Interview in the ratio of 1:10. However, inservice candidates working on regular basis in UHS and also DRE / MRE / temporary / contract workers in UHS, Bagalkot are exempted from this condition. The candidates have to attend the interview at their own cost.

25. No recommendations should be forwarded to the University. Canvassing in any form amounts to disqualify the candidate.

26. The selected candidates are liable to be transferred anywhere in Karnataka to the Colleges/Research Stations/Extension Centres etc., coming under the University jurisdiction and also they will be coming under the New Pension Scheme as per Government Order No. FD(SN) 04 PET 2006, dtd. 31.03.2006 and as amended from time to time.

27. The appointed candidates are governed by the Rules and Regulations of the University.

BY ORDER,

Sd/-
(A.B. PATIL)
REGISTRAR

C.W.C. to:
1. The Principal Secretary to Governor, Government of Karnataka, Raj Bhavan, Bangalore.
2. The Principal Secretary to Government, Horticulture Department, Bangalore.
3. The Secretary to Government, Agriculture Department, Bangalore
4. The Principal Secretary to Government, Social Welfare Department, Bangalore.
5. The Director of Social Welfare, Department of Social Welfare, Bangalore.
6. The Superintendent, Directorate of Civil Rights Enforcement, Bijapur
7. All Members of the Board of Management, UHS, Bagalkot.
8. All Registrars of Horticultural / Agricultural / Traditional Universities – with a request to circulate notification among non teaching employees.
9. All Officers / All Deans of Colleges / All Heads of Horticultural Research Stations / AICRP Schemes – UHS, Bagalkot.

Copy to: The Personal Secretary to Hon’ble Vice – Chancellor, UHS, Bagalkot.